CASTRO COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING
December 8, 2022

PLACE: Ettie McDermitt Education Room at Plains Memorial Hospital

BOARD PRESENT: Jim Bradford, Chairman; Zach Smith, Vice-Chairman; Kim Birkenfeld, Member; Martha Ibarra, Member

EMPLOYEES PRESENT: Elisha Rosier, CEO; Laura Case, CFO; Laura Kimball, CVL Administrator; Mitchell Brockman, QEC Director; Olivia Herrera, Administrative Assistant

MEDICAL STAFF PRESENT: None.

GUESTS PRESENT: Monia Ann Venhaus, RN, DON/CNO; Colleen Robison, RN, BSN Swingbed Coordinator; Rosa Jimenez, LVN

PUBLIC PRESENT: None.

1. Called to order at 5:10pm. Prayer led by Mitchell Brockman. Mission and Vision Statement was read by Laura Case.

2. Public Comments: None

3. Nurse Staff Committee Report: Monia Ann Venhaus, DON/CNO, Colleen Robison, RN, Swingbed Coordinator and Rosa Jimenez, LVN reported that their committee has been able to meet three times during this past year. The nursing staff is very appreciative that we reinstituted the ward clerk's job. Agencies are still being used to cover RN's and LVN positions when needed due to a shortage of nurses. So having a ward clerk to register patients on weekends and evenings is very helpful. Colleen also thanked the board for increasing marketing strategies to help CCHD be more attractive to FT employees in hopes of luring more RN's and LVN's. Jim also praised the nursing staff for being so kindhearted to his family when his mother was in the hospital.

4. Review of Financials and Statistics: September 2022 and FYE
   Laura Case reviewed the Year End Statement since we just had the audit. Gross Patient Service Revenues were down $454K from PY.

   Net Patient Service Revenues were $65K difference from PY.

   Other Revenue in September there was a $500K difference but year over year there is a $142K decrease in other revenue. A portion of that is due to DSRIP, we received

$65K less since DSRIP is phasing out.
Salary Expenses were slightly higher $35K difference PY. Employee Benefits went down $18K due to expenses we paid in employee health. PY we paid out more for COVID testing and x-rays for employees.

Supplies at $371K were up. Increased patient load, swing bed and pricing non-chargeable medical supplies went up. Our contract with AMR is also included in this which is $22K more a month compared to last year. Food was also up at $68K.

High Variances for the year were General & Professional Liability and Legal Expenses. There was $150K increase in the G&P Liability because we paid the premium off instead of making monthly payments so that we could claim that expense. Legal expenses went up $41K due to CEO transitions and AMR contract.

Total Other Expenses went down $107K.

Revenue Over Expense increased $164K.

Audit was finished. Waiting on the Audit COST Report.
As of September 30, 2022 on the Balance Sheet, total cash & cash investments are down $1.7M. $1.2M was used to prepay our DMN. We also made an initial payment towards the clinic remodeling as well as the new CT machine and room remodeling.

There is an increase of $1.16M in prepaid expenses. We made a total IGT of $1.2M for the payment of the professional fees and will receive approximately 40% benefit on this IGT.

Inventory was up $85K. Pharmacy was up $67K: Dietary was up $11K.

Total Assets are at $22.3M.

In Year End STATS, Patient days were down 110. Total admissions were 109.

Clinic visits went up 1000 compared to last year end.

Jim did congratulate Laura on a great audit without any findings.

5. Consent Agenda:
   a. Approval of 9/20/2022 & 10/13/2022 Board Meeting Minutes
   b. Departmental P & P Approval
   c. Quarterly Review of Pledged Securities
   d. Approval of Destruction of Records

   The board approved the consent agenda as presented. P&P Departmental approvals were Rehabilitation, Radiology, Lab, Emergency Preparedness, Swingbed, HIM, Emergency Room, Nursing, and Pharmacy.

   Zach Smith made the motion to approve. Kim seconded. All in favor. Motion carried.

6. General Information:
   a. Department Monthly Reports
   b. Thank You Notes
   c. Other Reading

   Jim asked the board to review the general information in their leisure time.

7. Medical Staff:
   a. Review 10/11/2022 and 11/15/2022 Med Staff Minutes
   b. Request Appointment to Temporary ER Privileges: David R. East, DO
   c. Request Appointment to ER Staff Privileges: Joseph H. Zadeh, DO; Scott Evans, MD; Roger Mason, MD
   d. Request Reappointment to Consulting Radiology Staff: April Bailey, MD

   The board reviewed the Medical Staff items and approved the physicians listed for appointments.

   Zach made the motion to approve the Medical Staff items. Kim seconded. All in favor. Motion carried.

8. CAH Annual Report:
   Elisha presented the CAH report to the board. CAH is required annually by CMS and provides a summary of occurences in specific departments throughout the year, financials and future plans for the district.

9. Administration's Report:
   Elisha reported areas of improvement with AMR.

   Dr. Azuero is still planning to come in January and Dr. Smith has not signed her contract yet. She has stated that she will come in May instead of February. Elisha asked the board for the go ahead to start looking for two more ER physicians.

   Retta Knoxx, Hart Clinic has submitted a HRSA grant application that will be for four years to assist in the transition of the Hart clinic.

   The clinic remodel is way underway. Remodeling should be completed by the end of December. The glass should be coming in January. New Dimensions has done a great job.

   We have not heard what the facility will be receiving from the additional stimulus funds for the ER Remodel. The ER remodel will be on hold until we see the additional funds the facility will be receiving.

10. Executive Session: Entered Executive Session at 6:07PM.
    a. Quality & Regulatory Compliance
    b. Personnel. Consider and Discuss Personnel Matters Pursuant to Texas Government Code Section 511.074

    Exited Executive Session at 7:07PM. No motions made or votes taken in Executive Session.

    Mitchell Brockman presented the QEC report for the quarter.

    Martha made the motion to approve the QEC Report. Seconded by Kim.
    All in favor. Motion carried.

11. Adjournment – Meeting adjourned at 7:09PM with no motions made.

Jim Bradford, President — Date: 1-26-2023

Shelley Bills, Secretary — Date: 1-26/23