CASTRO COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING
January 27, 2022

PLACE: Ettie McDermitt Education Room at Plains Memorial Hospital

BOARD PRESENT: Jim Bradford, Chairman; Zach Smith, Vice-Chairman; Shelley Bills, Secretary; Kim Birkenfeld, Member

EMPLOYEES PRESENT: Nathan Flood, CEO; Laura Case, CFO; Elisha Rosier, COO; Olivia Herrera, Administrative Assistant

MEDICAL STAFF PRESENT: None.

GUESTS PRESENT: Aaron Milligan, CPA, Durbin & Co, LLC

PUBLIC PRESENT: None.

1. Called to order at 5:04pm. Board members were led in prayer by Jim Bradford. Mission and Vision Statement was read by Zach Smith.

2. Public Comments: None.

3. FY 2021 Durbin Audit Presentation:
   CPA, Aaron Milligan commended the administration team on a great job done with the 2021 FY Audit. Aaron stated that Laura had everything lined up that contributed to a smooth audit. He also stated that our collection rate was outstanding.

   Although Durbin & Co. cannot officially finalize the audit due to not having the Cost Report ready, Aaron does not anticipate any findings in the audit.

4. Approval to Call for Board Member Election:
   The board approved to call the Board Member Election for May 7th, 2022. Zach and Shelley's three year term is up and are up for election.

   Kim made the motion to approve it. Shelley made the second motion. All in favor. Motion carried.

5. Approval for CT Purchase:
   Nathan presented a request made by Radiology Manager, Deana Beames to purchase a a new CT scan. The old scanner is sixteen years old and was down nine days during the month of December. Two quotes were presented.

The board approved to purchase the Philips scanner which would cost $379,543.60. The Service contract would be $5,207.81 monthly for years 2 through 5.

Shelly made the motion to approve. Zach made the second motion. All in favor. Motion carried.

6. Review of Financials and Statistics: December 2021
Laura presented the district's financials to the board. The Net Revenue was $1,507,184 which is down $345K partly due toa decrease in inpatient revenue from PY. A large portion of this was in the pharmacy department. We have seen a slight increase in lab and clinic and ER outpatient services.

Purchased services are also down $87K from PY. Contract labor at CVL has decreased as well.

Supplies showed a decrease of $65K from PY. We did not purchase any high dollar COVID pharmaceuticals as we did last December.

Maintenance and repairs decreased $9K from PY.

Depreciation shows a slight increase due to the addition of the assets purchased with CARES Act funding.

Other expenses decreased $82K. There was a decrease of $87K in COVID expenses.

With expenses totaling $1,407,679 and the non-Operating revenue of $162,532 the district had net income of $262,037.

The unaudited Net Profit/(Loss) for the FYE 2022 is $135,552.

On the Balance Sheet, Cash and Investments year over year is down ($189) due to the utilization of COVID funds as well as debt service.

All bank accounts are reconciled and are up to date thru December 2021.

On the Statistics report, CVL has 47 residents as of this week.

The clinic visits are up from PY as is ER and PT.

7. Consent Agenda:
   a. Approval of 11/18/2021 Board Meeting Minutes
   b. Quarterly Review of Pledged Securities
   c. Approval of Destruction of Records
   d. Employee Handbook Approval

The board approved the first three items on the consent agenda. Jim recommended the board review the Employee Handbook and approve it at a later date. Approval of the Employee Handbook was excluded at this time.

Zach Smith made the motion to approve. Shelley Bills followed with a second motion. All in favor. Motion carried.

8. General Information:
   a. Department Monthly Reports
   b. Thank You Notes
   c. Other Reading

Jim asked the board to review the general information in their leisure time.

9. Medical Staff:
   a. Review 12/21/2021 and 1/11/2022 Med Staff Minutes
   b. Request Appointment to ER Staff Privileges: Mitchell Moriber, DO; Robert H. Cortner, DO
   c. Request Appointment to Temporary ER Privileges: Gregory Hannabas, MD

The board reviewed the Medical Staff items and approved the physicians listed for appointments.

Shelly made the motion to approve. Kim made the second motion. All in favor. Motion carried.

10. Executive Session: Entered Executive Session at 6:04 PM.
    a. Quality & Regulatory Compliance
    b. Personnel. Consider and Discuss Personnel Matters Pursuant to Texas Government Code Section 511.074

Elisha Graham presented the QEC report for the quarter.

Exited Executive Session at 8:30 PM. No motions made or votes taken in Executive Session.

Kim made the motion to approve the QEC Report. Seconded by Zach. All in Favor. Motion carried.

Motion was made by Shelley to approve a 3% raise for Nathan and a $25,000 bonus. Zach seconded the motion. All in Favor. Motion Passed.

11. Adjournment – Meeting adjourned at 9:15 PM with no motions made.

Jim Bradford, President — Date: 3/29/2022

Shelley Bills, Secretary — Date: 3/29/2022